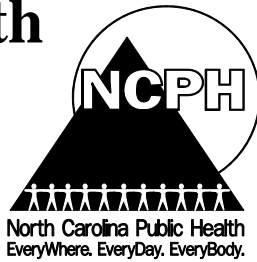


# Forsyth County Board of Health



- Dr. Linda L. Petrou, PhD, Chair
- Dr. James K. Doub, OD, Vice Chair
- Mr. John Davenport, Jr., PE
- Ms. Nancy R. Hardie, RPH
- Dr. Allen S. Hudspeth, MD
- Dr. Calvert B. Jeffers, Jr., DVM
- Dr. Willard L. McCloud, Jr., MD
- Ms. Jane Bradner Mosko, RN, CRNA
- Dr. P. Lee Salisbury, III, DDS
- Dr. Ricky Sides, DC
- Ms. Gloria D. Whisenhunt, County Commissioner

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## BOARD OF HEALTH MINUTES March 2, 2011

### MEMBERS PRESENT

Dr. Linda Petrou, Chair  
Dr. James K. Doub, Vice Chair  
Ms. Nancy R. Hardie  
Dr. Allen S. Hudspeth  
Dr. Calvert B. Jeffers, Jr.  
Dr. Willard McCloud  
Ms. Jane Bradner Mosko  
Dr. Ricky Sides  
Dr. P. Lee Salisbury

### STAFF PRESENT

Mr. Robert E. Whitwam  
Ms. Cynthia Jeffries  
Ms. Ayotunde Ademoyero  
Ms. Lynne Mitchell  
Ms. Quintana Stewart  
Ms. Lorrie Christie  
Ms. Sheila Bogan  
Ms. Collette Chalmers  
Ms. Sheryl Emory  
Ms. Debbie Mason  
Ms. Tehetina Tedla  
Ms. Carrie Worsley

### MEMBERS ABSENT

Mr. John Davenport, Jr.  
Ms. Gloria Whisenhunt

### OTHERS PRESENT

Ms. Lois Mendezoff

### **Call to Order:**

On Wednesday, March 2, 2011, the Forsyth County Board of Health held its regularly scheduled monthly meeting in the Board Room at the Forsyth County Department of Public Health (FCDPH). Dr. Linda Petrou, called the meeting to order at 5:31 p.m. and welcomed board members and guests.

### **Consideration of Minutes:**

The minutes of the February 2, 2011, Board of Health Meeting were reviewed by the Board. A motion was made to approve the minutes as written, seconded, and approved.

## **Public Comment on Agenda Items:**

The Board Members, staff and members of the public introduced themselves.

## **Old Business:**

### **Childhood Lead Poisoning Prevention Update**

Mr. Robert Whitwam gave a summary of activities associated with the Childhood Lead Poisoning Protection Board of Health Rule since it became effective on January 1, 2009. From the start of 2011 through the end of February, four children have been identified at levels 5 to 7; three children at levels 8 to 19 and no poisoned children have been confirmed. Mr. Whitwam stated that by identifying and confirming children at lower levels, interventions including education, environmental investigation and lead hazard remediation are initiated and continued exposure to lead is reduced. Since January 2008, environmental assessments have been conducted at 86 properties and lead hazards have been remediated at 13 properties. Six additional properties have been referred to and accepted by Lead Safe Winston-Salem, a HUD funded lead hazard reduction program. One property has been referred to the Forsyth County Housing Department for consideration for the use of HUD lead hazard reduction grant funds that the Housing Department can access (copy of handouts on file in the Administration binder).

## **New Business:**

### **Preventive Health Division Report**

Ms. Lynne Mitchell gave a presentation on some of the good work the Preventive Health Division has done and is doing, such as the WIC - Women/Infant & Children Program, POSSE – Prevent Ongoing Spread of STDs Everywhere, Weight Wise Program, Incredible Years Program and the Smart Start Dental Program. They have been involved in many other community initiatives such as Fit Community, in which Winston-Salem was designated a “fit community”. She stated that the Division strives to meet the diverse health needs of their clients and the community. Ms. Mitchell gave Board Members an open invitation to call her at any time if they wanted to have an orientation on the Division or if they had any interest in one particular area or class, they were welcome to attend, to observe or to participate (copy of handouts on file in the Administration binder).

## **Other Business:**

### **Board Retreat Topic and Date Discussion**

Saturday, July 9<sup>th</sup> and June 25<sup>th</sup> were two of the dates suggested by Dr. Petrou as potential dates for the next Board Retreat. Possible topics for discussion included an Orientation Session, Global Session and a Community Garden Session. Dr. Petrou asked Members to let her know what date would work for them and other possible topics they would like to have on the agenda.

## **Committee Reports:**

### **Health Director Position Description Committee Report**

Dr. Doub gave an update on the status of the posting for the new Health Director position. As required by Human Resources, the State Guidelines needed to be added to the position qualifications. A motion was made and seconded to go ahead with the qualifications the Board had previously agreed upon with the addition of the State Guidelines being added. Dr. Doub is to email Ms. Jaime Joyner, Human Resources, after the meeting, informing her to proceed with posting the position. The posting will be countrywide and will have a demographic of Forsyth County attached so candidates can get an idea about the county's population, operating budget, etc.

Dr. Petrou proposed having a special closed meeting for a Saturday in April for Board Members to review applications. Dr. Doub is to check with Ms. Joyner if the Board will be given the salary range for the position.

### **Public Forum – Community Input – Attributes to Consider When Selecting the Next Forsyth County Health**

Ms. Cynthia Jeffries reported on the Public Forum she was asked to assist the Board in organizing. The purpose of the forum is to get the community's input in what they are looking for in a new Health Director. The forum should address the skills, competencies and immediate issues for the new Director. Ms. Jeffries suggests using three questions that can be delivered via online survey tool (Survey Monkey), snail mail and through in person interviews. Community Leader input could include: people currently engaged in the Healthy Community Coalition process, Forsyth Futures Board and numerous community organizations. Timing should coincide with the recruiting process so Board Members will have the information when actual face-to-face candidate interviews start. (copy of handouts on file in the Administration binder)

Dr. Petrou suggested that an open end question should also be included. A motion was made, seconded and approved for Ms. Jeffries to proceed in putting the survey together and sending it out.

Questions suggested for the Public Forum were:

- 1) What do you feel are the three most critical areas in the Department of Public Health that should be addressed in the next 3 years?
- 2) What, in your opinion, are the most critical skills needed for the position?
- 3) What is an important question you would want the Board of Health to consider asking an applicant interviewing for the position?
- 4) Any comments?

## **Other Discussions**

Dr. Petrou announced that she would be having a bring your own lunch informal meeting with some Health Department employees on Friday, March 18<sup>th</sup> @ 12:30 to listen to their concerns and gave an open invitation to other Board Members to join her. She suggested that perhaps the Board could have a series of similar informal meetings on some other days just to talk with staff and listen to concerns they may have. There was some concern from some of the Board Members that staff might get the wrong idea in thinking that the Board would be able to make some commitments to them regarding their issues/concerns. Dr. Petrou reiterated that it would be made clear at the informal meetings that the Board is there to listen and that there was nothing much they could do except pass staff concerns on to Mr. Whitwam, Interim Health Director.

## **Public Comment Committee Update**

Dr. Sides reported that he, Mr. Whitwam, Ms. Emory and Ms. Whisenhunt met with Mr. Kit Edwards and his parents to try to resolve their concerns/issues regarding their hotdog cart. Dr. Sides stated that Mr. Whitwam and Ms. Emory were very professional in explaining the laws and rules to Mr. Edwards and his family. He felt that when the public brings their concerns they have to address it. Mr. Edwards has to provide a plan to the Health Department describing how he wants his mall restaurant and then go through the proper process within the Environmental Health Division. It was stated that it is in Mr. Edwards' hands right now to do his part.

## **Adjourn:**

A motion was made to adjourn and seconded. By majority vote, the meeting adjourned at 7:24 pm.

Robert E. Whitwam  
Secretary to the Board

REW/lgc